

**Delta College**  
**Board of Trustees Regular Meeting**  
**Delta College Lecture Theater (G-160)**  
**Tuesday, March 8, 2022**  
**7:00 p.m.**

- BOARD PRESENT** A. Baldwin, M. Benecke, S. Gannon, M. Nash, M. Rowley, M. Thomas, M. Wood
- BOARD ABSENT** R. Emrich, D. Middleton
- OTHERS PRESENT** B. Adams, D. Aimesbury-White, D. Allen, T. Bailey, N. Bovid, L. Brown, T. Brown, J. Carroll, P. Clark, R. Curley, R. Curry, A. Delgado, S. DuFresne (for Tuition and Fees presentation only), J. Foco, M. Gavin, L. Govitz, J. Harned, E. Lazzari, C. Miller-Bellor, A. Proux, S. Raube, K. Schuler, E. Shawley, A. Skrok, A. Ursuy, A. Williams, E. Yaworski, J. Young, M. Zimmerman
- PRESS PRESENT** None
- CALL TO ORDER** Board Chair Nash called the meeting to order at 7:00 p.m.
- APPROVAL OF THE AGENDA** Board Chair Nash called for approval of the agenda.  
M. Wood made a motion to approve the agenda. S. Gannon seconded the motion.  
Motion passed unanimously.
- PUBLIC COMMENT** M. Nash called for public comment.
- TREASURER’S REPORT** M. Gavin delivered the Treasurer’s report in S. DuFresne’s absence.  
  
The Board Packet includes financial statements for the month ended February 28, 2022. There are no materials variances to report in our general fund.
- The College restricted fund accounts for transactions resulting from revenues received by the College from outside entities or agencies, such as our federal student financial aid, state grants and scholarships.
  - The expenditures on this month’s report are exceeding revenues, which is simply a timing difference.
  - The College disbursed a very large portion of emergency grant assistance (\$4.8 million) to our students through our COVID relief grants this past month. The revenue from the granting agency will be recognized in next month’s financials.
- The legislative process for developing the annual budget for the State Fiscal Year 2023 has begun, and historically starts with the release of the Governors Executive Budget Recommendation.
- The Governor has proposed for community colleges significant new investments in our state community colleges, including an increase in both ongoing and one-time funding of \$16.2 million dollars. (5% on-going and 5% one-time).
  - Both the on-going and one-time funding operations increase would be allocated among the 28 community colleges using the current performance funding formula.

- The Governor’s budget proposal also recommends an additional \$58.5 million for Infrastructure, Technology, Equipment and Maintenance. The purpose of these funds is to aid community colleges with improving existing facilities, buildings, and other physical and technological infrastructure.
- These funds will help address deferred maintenance across college campuses and extend the lifespan of these critically important public spaces.
- Individual college allocations would be distributed according to enrollment. Delta’s proposed portion would be \$2.6 million.

On Thursday, March 3, the House Appropriations Subcommittee on Higher Education and Community Colleges held its first hearing on the Governor's Recommendation for the FY 2022-23 budgets for Community Colleges.

- On March 10, the subcommittee will hear testimony from the MCCA as well as several community college representatives.
- Meanwhile, the Senate Appropriations Subcommittee on Universities and Community Colleges heard testimony this week from the Michigan Association of State Universities.

This is still very preliminary, but we will continue to look for both the House and Senate Community College budget proposals, as we continue to build our proposed budget for next academic year.

**CONSENT AGENDA**

M. Nash called for approval of the consent agenda.

M. Rowley made a motion to approve the consent agenda. M. Wood seconded the motion.

The Board voted unanimously to approve the consent agenda resulting in:

- A. Acceptance of Minutes:
  - 1. Board Regular Meeting, February 1, 2022
- B. Acceptance of Closed Meeting Minutes
  - 1. February 1, 2022, Regular Meeting
- C. Amendment of Approved Minutes, January 11, 2022, Regular Meeting to Correct Clerical Error

**FY 2022-2023  
TUITION & FEE  
SCHEDULE  
(BA5436)**

S. DuFresne provided an overview of the work of the Budget Cabinet this year. She said that in developing its recommendation for Tuition and Fees, the Cabinet looked at historical data and comparison data. She also noted that the Cabinet is careful to keep the cost of attending the College down to allow access to education for our students and that this year’s recommended increase is minimal.

S. DuFresne thanked the Budget Cabinet – especially Chair, Ron Schlaack for their good work.

As part of the overview, S. DuFresne shared the recommendation for tuition and fee rates for the 2022-23 academic year.

	Tuition & Fees 2021-2022	Proposed Tuition & Fees 2022-2023	increase (decrease)
<b>Tuition Per Contact Hour</b>			
In District	\$ 119	\$ 121	\$ 2
Out-of District	\$ 202	\$ 205	\$ 3
Out-of State	\$ 210	\$ 214	\$ 4
Dual Enrollment	\$ 119	\$ 121	\$ 2
<b>Fees per Contact Hour</b>			
Technology Fee	\$ 24	\$ 25	\$ 1
<b>Fees per Credit Hour</b>			
Credit by Exam Fee	\$ 60	\$ 60	\$ -
Credit by Portfolio Fee	\$ 60	\$ 60	\$ -
<b>Fees per semester</b>			
Registration Fee	\$ 40	\$ 40	\$ -
<b>Other</b>			
Senior Citizen Tuition Discount	50%	50%	-
Transcript Fee + fees charged by Clearinghouse	\$ 5	\$ 5	\$ -

M. Benecke said that she appreciates the work of the Budget Cabinet and the modest increase that was recommended. She asked if anything would need to be adjusted due to the challenging economy and state of unrest that now exists.

S. DuFresne responded that the College has been fiscally responsible. She said that we will continue to monitor the situation but feels the College will be okay given the fact that we have been conservative in our practices.

M. Thomas said that if there was a change, the Administration could always come back to the Board if needed.

M. Benecke made a motion that the Board of Trustees approve the FY 2022-2023 Tuition & Fee Schedule as presented. M. Thomas seconded the motion.

Motion passed unanimously.

**APPROVAL OF PURCHASE FOR CAE AUDIO VIDEO RECORDING SYSTEM (BA5437)**

It is the recommendation of the Administration that the Board of Trustees approve the purchase of the CAE Audio Video Recording system, including the required installation & other equipment needed with a project budget of \$713,002, and authorize the Business Services administration to award contracts as the components are ordered.

M. Wood made a motion to approve the recommendation. M. Thomas seconded the motion.

M. Benecke asked if other colleges are using this system. J. Foco said that this system is being used by Grand Rapids Community College and Grand Valley State University. He said that the College had multiple demos before choosing this system.

M. Wood asked if this is being purchased with COVID funds. J. Foco said yes, with the exception of Cloud Service.

Motion passed unanimously.

**STUDENT SUCCESS -  
COMPOST KID:  
UNDERGRADUATE  
RESEARCH USING  
EXPERIMENTAL  
DESIGN**

Dr. Reva Curry, Vice President of Instruction and Learning Services, introduced Maggie Zimmerman, Biology Lab Coordinator and adjunct instructor.

M. Zimmerman presented a project that she has students do in her BIO 110 Environmental Biology course. The project, titled "Compost Kid" provides students with an opportunity to engage in experimental design. The project requires students to create and maintain a composting container throughout the semester.

M. Zimmerman shared the positive results that she had with students who completed this project. She noted the engagement opportunities that it created for students and the excitement it generated for learning in her class.

**PRESIDENT'S REPORT**

Dr. Gavin began his report by thanking M. Zimmerman for her excellent presentation this evening.

**Enrollment Report**

The Winter Semester began on January 8. As of today, 6,697 students are enrolled. Registration for Spring Semester is underway. Currently, 1,928 students are registered. The College projected 20,017 contact hours for the spring and is currently at 57% (11,399 contact hours).

**Information Sharing**

The Transfer Articulation Fair was held on February 22. Representatives from 31 universities participated. Special thanks to Emily Clement, Rahaf Alquanti and Terry O'Leary for all they did to make it a success.

Skills USA was held on March 4, with 300 high school students and teachers from the eight surrounding counties. Twenty-five different classrooms were used in the regional CTE program competitions. Thanks to all who made it a success, including Emily Clement, director of strategic partnership and Dave Urlaub, counselor at Bay-Arenac ISD Career Center and director for SkillsUSA. Appreciation also to: Jim Miller, James Proctor, Kevin Proctor, Terry Morse, Andrew Neumann, Steve Gormley, Terry O'Leary and facilities staff, Robert Battinkoff, Ed Suniga, Sue Roche and all involved with making the event a success.

Virtual Girls' Day Out is scheduled for March 25. About 500 sixth, seventh and eighth grade girls will participate. Special thanks to the committee including Diane Lobsiger-Braden.

Trustees received a copy of Delta College Public Media's Annual Community Report for 2020-21. Delta College receives \$766,169 in grant funding from the CPB, which allows WDCQ-TV to serve households in the Great Lakes Bay Region, the Thumb and Flint. Additionally, on-air fundraising campaigns are underway in March.

Dr. Gavin said that his inauguration will be held on Friday, March 18. Currently, 90 faculty and staff members and 30 community members submitted their RSVP.

Commencement ceremonies will be held on Friday, April 29 at 2pm and at 7pm.

Dr. Gavin wished a Happy Birthday to Michael Wood, February 26 and Marcia Thomas, March 11.

**TRUSTEE COMMENTS**

M. Thomas thanked M. Zimmerman for her excellent presentation. She congratulated the Budget Cabinet for their good work and wished Michael Wood a happy birthday.

S. Gannon thanked S. DuFresne for her presentation and thanked M. Thomas for serving on the Cabinet. S. Gannon also thanked M. Zimmerman for her presentation.

M. Benecke noted that today is the day of the woman. She thanked M. Zimmerman for her presentation and thanked members of the public for their commitment to attending the meeting.

M. Rowley thanked M. Zimmerman and said that problem solving is a skill that employers are looking for. He said he liked hearing an example of how our students are learning to trouble shoot and solve problems.

A. Baldwin said that she loves meeting “on-fire” educators. She said the presentation this evening was very inspiring.

M. Wood thanked M. Zimmerman and thanked the Budget Cabinet for their work. He said he appreciates that the Cabinet worked to balance the needs of our students and the institution.

**CHAIR COMMENTS**

Chair Nash thanked Vice Chair Thomas for filling in at last month’s meeting. He said that he is happy that the “student success” presentation has returned to the agenda. He noted that M. Zimmerman set the bar high for future presentations.

Chair Nash said that he participated in the scholarship application review process. He said it was a great experience and encouraged other Trustees to get involved.

**ADJOURNMENT**

There being no further business, Board Chair Nash adjourned the meeting at 8:01 p.m.

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Andrea Ursuy, Board Secretary